

EXECUTIVE COMMITTEE MEETING

N. J. Urban League  
58 W. Market St.  
Newark, N. J.

September 8, 1931

The Executive Committee of the N. J. Urban League met on the above date at 58 West Market St. Those present were Dr. and Mrs. Alexander, Dr. Bell, Rev. Garner, Mrs. Palmer, Mr. Russ.

Rev. Garner opened the meeting with prayer.

Minutes of the last meeting were read and approved. Mr. Jones' report covered June, July and August. During these months there have been but ninety placements out of 267 registrations. 100 men have been assembled for work in the Federal Shipyard, and it is expected that at least a reasonable number will be employed within a month. Of the 200 who applied each one had had from 2 to 11 yrs. experience in his particular line of work. Negro mechanics have been placed at work on the new Orange M. C. A. Mr. Jones has been trying to find out what work if any, there will be for Negroes on the Market Street Station and on the Prudential Building.

In formulating his plans for the coming season, Mr. Jones mentioned-

- a) Re arrangement of employment hours, using 9-12 instead of 9 to 1 leaving the afternoon free for contact work.
- b) Use of posters in office, these posters giving advice and instruction to applicants for employment.
- c) Group instruction on the applicant's approach in the matter of employment, his personal appearance etc.
- d) Close contact with industrial groups kept in order to know where to find persons when a need for them arises.
- e) Need of more publicity exists.
- f) Cooperation of ministers necessary

Motion by Rev. Garner, seconded by Mrs. Palmer that the matter of employment hours be left with the administration. Motion carried.

Treasurer's report as of Sept. 1st.  
Bank Balance .....\$52.73  
Obligations.....\$2,061.25

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(continued)

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Motion by Mrs. Palmer, seconded by Dr. Alexander that report be received and placed on file.

The report of the Executive Secretary also covered June, July and August. Homes have been found, and relief administered wherever possible. 65 unemployed girls have been given shelter in the Phyllis Wheatley Home.

The Household Arts Department has trained and placed 34 girls. The fee for this course has been modified.

The following schedule for the training school was been submitted:

Monday 12:30 to 5:00	5-9 P.M.	{ Mon.
Interviews,	Class	{ Tues.
Follow up work		{ Wed.
with employers.		

Thursday...8 to 9 P.M. Personal interviews.

Friday.....2:30 to 3:30	Preparation for work.
3:30 to 4:30	Rudiments of needle work
	13-15 yrs.
5:00 to 9:00	Sewing for older groups.

Mr. Puryear announced an Urban League broadcast for the evening of the 8th, the speaker Rev. Mr. Spivey, his subject--Community problems and the church.

Mrs. Palmer was thanked for donations made the Urban League.

Motion by Rev. Garner, seconded by Dr. Bell that the Executive meeting be adjourned to meet Tuesday, September 15th at 4 P.M. for the purpose of finishing the business scheduled on the agenda for September 8th. Motion carried.

Archie H. Ormond, Pres.  
Una M. Janifer, Sect'y.